

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
JUNE 1st, 2021
7:30 am

The Commissioner Meeting was called to order at 7:30 am by Chairman Charlie Adams. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman, Charlie Adams; Vice-Chairman, LeRoy Rude, Commissioners, Lance Kjelskus, Jeff Beyer, Dan Marquardt, State's Attorney, Mike McIntee, and Auditor, Emily Deschamp.

Old Business:

Agenda - A motion was made to approve the amended agenda to add Hiking and Biking Trail from Highway 5 to the Bottineau Country Club by Beyer, second by Kjelskus. Motion carried.

Minutes - A motion was made to approve the minutes from May 4th, 2021, by Marquardt, second by Rude. Motion carried.

Consent Agenda –The monthly reports were reviewed and a motion was made to approve the consent agenda by Beyer, second Marquardt. Motion carried.

Bills –

Check #	Name	Amount	Date
34902	Action Carpet Care	\$ 482.00	05/17/21
34903	Baker & Taylor	\$ 596.54	
34904	Better Homes & Gardes	\$ 18.00	
34905	Dakota Country	\$ 86.00	
34906	Kellers Briteway	\$ 80.00	
34907	Midwest Tape	\$ 332.84	
34908	North Dakota Horizons	\$ 20.00	
34909	North Dakota History	\$ 40.00	
34910	Ottertail Power Company	\$ 6,781.74	
34911	Runnings Supply	\$ 8,999.99	
34912	Spectrum	\$ 50.84	
34913	Taste of Home	\$ 35.98	
34914	Turtle Mountains Communications	\$ 55.35	
34915	American Family Insurance	\$ 3,431.52	05/28/21
34916	Bank of ND	\$ 813.75	
34917	Bank of ND	\$ 36,000.00	
34918	Border Ag & Energy	\$ 1,524.50	
34918	Border Ag & Energy	\$ 1,524.50	

34919	Colonial Life & Accident	\$	1,550.48	
34920	Monson, Ann	\$	3,751.30	
34921	Monson, Ann	\$	2,955.91	
34922	ND Child Support Divison	\$	1,550.00	
34923	North Dakota United	\$	91.84	
34924	New York Life Insurance	\$	86.14	
34925	Renville County	\$	1,733.84	
34926	Standard	\$	2,851.80	
34927	Unum Life INS Company	\$	290.20	
901024	First National Bank	\$	6,518.50	
901025	Internal Revenue Service	\$	47,757.03	
901026	Internal Revenue Service	\$	28,297.78	
34928	Action Carpet Care	\$	2,161.00	06/03/21
34929	Atco International	\$	1,511.14	
34930	Basin Service Company	\$	2,391.25	
34931	Bechtold Paving	\$	9,139.20	
34932	Berenston, Erin	\$	89.50	
34933	B & M Laundry Service	\$	488.57	
34934	Border Ag & Energy	\$	1,458.14	
34935	Bottineau Clinic Pharmacy	\$	906.88	
34936	Bottineau Lumber	\$	65.58	
34937	Brock White Company LLC	\$	4,172.00	
34938	Butler Machinery	\$	16,118.94	
34939	Capfirst Equip Finance INC	\$	93,739.44	
34940	Cenex Credit Card	\$	2,798.83	
34941	Circle Sanitation	\$	68.75	
34942	Antler, City of	\$	93.00	
34943	Bottineau, City of	\$	506.21	
34945	Newburg, City of	\$	37.00	
34946	Clemens, Sara	\$	160.16	
34947	Clute Office Equip.	\$	431.22	
34948	Clute Office Equip.	\$	170.99	
34949	Dakota Fire Extinguishers	\$	152.89	
34950	Dakota Business Solution	\$	101.99	
34951	D & B Bodyshop	\$	354.00	
34952	Deschamp, Emily	\$	222.88	
34593	D & L Storage	\$	390.00	
34954	DMC Wear Parts	\$	7,830.00	
34955	DSM Inc	\$	345.00	
34956	Farstad Oil	\$	175.45	
34957	Farmers Union Oil	\$	10,361.26	
34958	Farmers Union Oil	\$	82.61	
34959	Farmers Union Oil Bottineau	\$	186.45	

34960	Farm & Home Publishers	\$	320.00	
34961	First National Bank	\$	235.85	
34962	Goodwin, Shannon	\$	30.99	
34963	Graber, Blayne	\$	3,970.00	
34964	Gaurdian Fleet	\$	1,080.00	
34965	Gaurdian Fleet	\$	594.27	
34966	Heisler Auto Inc	\$	804.16	
34967	HR Collaborative	\$	50.00	
34968	Information Tech Dept	\$	3,888.45	
34969	Jasons Super Foods	\$	169.19	
34970	Johnson Controls	\$	7,851.90	
34971	John Deere Financial	\$	4,222.50	
34972	JS Wholesale Vending	\$	262.55	
34973	Kettlerlings Yard	\$	1,049.00	
34974	Knoepfle, Brent	\$	100.00	
34975	Knudson, Tammy	\$	151.20	
34976	Lakeshore Lawns	\$	610.00	06/03/21
34977	LaQuinta	\$	86.40	
34978	Lawson Products	\$	347.16	
34979	Magic City Garage Door	\$	59.20	
34980	Martinson, Debra	\$	696.35	
34981	Mathew Bender & Co Inc.	\$	77.81	
34982	Midcontinent	\$	105.01	
34983	Milbrath, Bobbi	\$	58.24	
34984	MK Electric	\$	395.48	
34985	Modern Marketing	\$	270.51	
34986	Nardini Fire Equipment	\$	670.00	
34987	ND Association of Counties	\$	160.00	
34988	NDAAO Secretary Treasurer	\$	30.00	
34989	ND Records Association	\$	225.00	
34990	ND School Boards Association	\$	200.00	
34991	ND Telephone Company	\$	256.06	
34992	Nelson, Darci	\$	1,188.32	
34993	North Central Electric Coop	\$	725.18	
34994	Nutrien Ag Solutions	\$	8,830.00	
34995	Nxkem Usa LLC	\$	227.45	
34996	O'Keeffe Oil	\$	3,335.64	
34997	Ottertail Power Co	\$	256.80	
34998	Penguin Management INC	\$	2,268.00	
34999	Pharmchem	\$	28.55	
35000	Praxair Distribution	\$	33.52	
35001	Pro IT LLC	\$	3,848.50	
35002	Quadient Finance	\$	2,500.00	

35003	Quadient Leasing	\$	877.71	
35004	Rice Signs	\$	188.00	
35005	Rolette County	\$	7,959.67	
35006	Sawmill Lumber	\$	6,403.35	
35007	Sawmill Lumber	\$	625.55	
35008	Share Corp	\$	329.70	
35009	Sodexo INC & Affiliates	\$	5,964.00	
35010	Souris River Telephone	\$	465.24	
35011	Souris River Telephone	\$	772.94	
35012	Source One Supply Inc	\$	675.00	
35013	Spectrum	\$	2,141.17	
35014	State Treasurer	\$	3,920.91	
35015	St Andrews Health Center	\$	10,491.12	
35016	St Andrews Clinic	\$	629.00	
35017	TeamLab	\$	690.50	
35018	Thompson, Heather	\$	670.48	
35019	3D Specialties	\$	11,642.80	
35020	Thyssenkrupp Elevator Corporation	\$	952.36	
35021	Titus, Kristy	\$	291.20	
35022	Trans Union	\$	212.30	
35023	True North Steel	\$	3,298.02	
35024	Turtle Mountain Communications	\$	1,814.20	
35025	Turtle Mountain Communications	\$	61.47	
35026	Tweed Country AG	\$	494.96	
35027	Uline	\$	108.41	
35028	Verizon	\$	50.02	
35029	Verizon Connect NWF	\$	324.61	
35030	Wex Bank	\$	1,893.08	
35031	Weiler, Tanya	\$	1,000.00	
35032	Wold Eng.	\$	6,538.36	
35042	B & M Laundry Service	\$	476.02	06/07/21
35043	Border Ag & Energy	\$	566.24	
35044	Border Ag & Energy	\$	272.63	
35045	Courant	\$	1,445.30	
35046	Drive Buick Chev	\$	2,332.42	
35047	Farmers Union Oil	\$	15,914.47	
35048	Gooseneck Implement	\$	94.94	
35049	Goodwin, Shannon	\$	17.88	
35050	Information Tech Dept	\$	4,625.60	06/07/21
35051	Lakeshore Lawns	\$	720.00	
35052	Myers Parts of Bottineau	\$	53.65	
35053	ND Recorders Association	\$	100.00	
35054	Office Attorney General	\$	380.00	

35055	Romfo Auto Repair & Sales	\$	32.00	
35056	Runnings Supply	\$	932.00	
35057	Sodexo INC & Affiliates	\$	7,509.00	
35058	Souris River Telephone	\$	694.80	
35059	Uniform Center	\$	84.99	
35060	Visa	\$	3,965.46	
35061	Visa	\$	16.04	
35062	Visa	\$	6,368.06	
65063	Visa	\$	704.80	
35064	Visa	\$	100.71	
35065	Visa	\$	9,216.80	
35066	Volk, Terry	\$	2,612.44	
35067	WM Corporate Services	\$	955.31	
901027	NDPers- Dakota plan	\$	94,357.92	6/8/2021
901028	NDPers	\$	5,451.00	
901029	ND Public Employee Retirement	\$	43,223.90	
	Total Bills:	\$	641,998.45	
	Payroll:	\$	266,544.41	

The May bills were reviewed and a motion was made to approve paying the bills by Kjelshus, second by Marquardt. Motion carried.

New Business:

Jeff informed the board of some of concerns that residents have about the proposed Hiking and Biking Trail from Highway 5 to the Bottineau Country Club.

A motion was made to reappoint Terry Volk and Lyle Gravseth to the Bottineau County Weed Board by Beyer, second by Rude. Roll call vote unanimous. Motion carried.

Mike McIntee, State's Attorney, discussed the State's Attorney applicants and how the board would like to proceed.

A Special meeting will be held on June 17th, 2021 at 8am at the Bottineau County Commissioner Room to interview the applicants for the State's Attorney and the Maintenance Coordinator positions.

Kent Indvik and Seth Demontigny, Wold Engineering, gave an update on the County projects –

-Project BRO-0005(052)-Box Culver at Omemee had a bid opening on May 13th, 2021. The Engineer Estimate was \$484,290.10. Gladen Construction Inc. received the low bid of \$414,864.55.

-Project TAC-0547(063)-Narrows Project near EastShore Park Road had a bid opening was May 14th, 2021. The Engineer Estimate was \$211,382.00. Mikkelsen Aggregates LLC received the low bid at \$190,187.00.

-Project CVD-0500(021)-Maxbass chip seal had a bid opening on May 13th, 2021. The Engineer estimate as \$182,142.08. Asphalt Surface Technologies Corporation received the low big in the amount of \$148,278.60.

-Project HEC-0500(004)- Install new guardrail and spall repair 2.6 miles east of Westhope. A motion was made to sign the County Federal Aid Contract and Bond from Farden Construction Inc. for Project HEC-0500(004) by Rude, second by Kjelskus. Roll call vote unanimous. Motion carried.

-Project HEC-0549 (001)- Mayo Construction will be finishing up the Lake Road Project.

A motion was made to except the low bids and sign the Resolutions for Projects BRO-0005(052) and CVD-0500(021) by Beyer, second by Marquardt. Roll call vote unanimous. Motion carried.

Commissioner Rude discussed the Long Lake Loop 4 miles and asked the board for the approval of paving of the 4 miles in the 2022 Budget. Kent, Wold Engineering, informed the board that the cost for this project would be \$1,279,850.00. After discussion it was decided to table this until the July 6, 2021 meeting.

Ritchie Gimbel, Road Superintendent, gave an update on the Road Department activity. Discussion was held with the board about paving of the Narrows Projects at Lake Metigoshe. Lois Raymo will be staining the flower box at Mystic Horizons. The Crosswalk pedestrian sign was put in by the Road Department by The Lake House Event Center and the Quilt Inn.

Legislative Representatives, Paul Thomas and Richard Anderson, met with the board to discuss in the 2021 Legislative session.

Mike McIntee, State's Attorney, gave an update on his office. June 16 thru 18, 2021, Mike will be out of the office. The Joint Powers Agreement was discussed with the board.

Steve Watson, Sheriff, gave an update on the Sheriff Department activity.

Emily notified the board of the denial letter that the County received from the Department of Transportation for the Transportation Alternative Funding for the fiscal year of 2023 or 2024. These funds were to be used for the continuation of the bike path from Sawmill Corner to Highland Road.

Emily advised the Commission that the Courthouse will be closed on July 5th for the July 4th holiday it was the consensus of the board to keep the commissioner meeting on July 6th 2021. Emily also asked for direction on how to begin work on the 2022 budget.

Emily reviewed the premium return amounts that were received from the ND Association of Counties for participating in the safety programs.

Emily discussed The Standing Committees of the North Dakota County Commissioners Association and asked the board if there was any interest in participation from our County.

A motion was made to approve the special event permits transfer for KC's Dockside to The Lake House Event Center and Metigoshe Docks and Lifts Property by Rude, second by Kjelshus. Roll call vote unanimous. Motion carried.

A motion was made to approve the special event permits transfer for A Frame to The Lake House Event Center by Kjelshus, second by Rude. Roll call vote unanimous. Motion carried.

A motion was made to approve the raffle permit for Turtle Mountain Cancer Support Inc. by Beyer, second by Kjelshus. Roll call vote unanimous. Motion carried.

A motion was made to open the excess property bids by Rude. Second by Beyer. Motion carried. A motion was made to accept the high bids for the excess property bids except for the mowers by Marquardt. Second by Rude. Motioned carried.

Emily notified the board that the First District Health Unit has an appointed member for Bottineau County. Commissioner Rude stated that Mae Streich would like to continue on the board for Bottineau County. A motion was made to appoint Mae Striech to the First District Health Unit Board by Rude, second by Kjelshus. Motion carried.

10:00 am – A motion was made to open the County Equalization meeting by Rude, second by Marquardt. Motion carried. Taylor Kippen, Tax Director, provided a synopsis on her findings for 2021. Bottineau County has to follow the State Board of Equalization tolerance levels and with increases in residential values of 2,588,700, commercial values of 450,500, and an increase in agricultural values of 6,288,470; the County is within State guidelines. A motion was made to accept Taylor's values, as presented, by Kjelshus, seconded by Beyer. Roll Call vote unanimous. Motion carried. A motion was made to close the County Equalization by Rude, second Marquardt. Roll call vote unanimous. Motion carried.

Department Head Meeting - Chairman Adams gave an update on the meeting and asked the department heads to give an update on their office activity.

Taylor Kippen, Tax Director, met with the board to discuss the variance of the Lake Loop Road. Ritch Gimble, Road Supervisor, and James Bondley, cabin owner, met with the board to discuss the Right of Way. A motion was made to table the discussion until the July 6th, 2021 meeting by Marquardt, second by Kjelshus. Roll call vote unanimous. Motion carried.

As there was no further business, a motion was made to adjourn the meeting at 12:03pm by Beyer, seconded by Marquardt. Motion carried.

Charlie Adams, Chairman

Emily Deschamp, Auditor