

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
MARCH 2nd, 2021
7:30 am

The Commissioner Meeting was called to order at 7:30 am by Chairman Charlie Adams. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman, Charlie Adams, Vice-Chairman, Leroy Rude, Commissioners, Lance Kjelshus, Jeff Beyer, Dan Marquardt, Auditor, Emily Deschamp and States Attorney, Mike McIntee.

Old Business:

Due to a recent medical procedure less than 24 hours ago Jeff Beyer has chosen to abstain from all voting in today's meeting.

Agenda - A motion was made to approve the Agenda by Marquardt, seconded by Kjelshus. Motion carried.

Minutes - A motion was made to approve the minutes from February 2nd, 2021, by Rude, seconded by Marquardt. Motion carried.

Consent Agenda –The monthly reports were reviewed and a motion was made to approve the consent agenda by Kjelshus, seconded by Rude. Motion carried.

Bills –990989 Ann Monson \$3168.17, 900990 Paystubz \$651.74, 34464 Baker & Taylor \$1587.29, 34465 Fargo Paint and Glass \$1976.00, 34466 House Beautiful \$29.97, 34467 Learning Opportunities INC., \$83.80, 34468 Midwest Tape \$268.09, 34469 Turtle Mountain Communications \$55.15, 34470 Visa for Extension \$111.01, 34474 Bottineau County Veterans \$30.00, 34472 Midcontinent \$108.16, 34473 Ann Monson 46.20, 34474 North Dakota Telephone Company 128.03, 34475 Ottertail Power Company \$8713.16, Tri- County Meals \$55,699.81, 34477 Verizon \$324.61, 900991 ND State Tax Commissioner \$46.20, 900992 Internal Revenue Service \$47,456.18, 900993 Internal Revenue Service \$28,033.45, 900994 First National Bank \$7,286.26, 34478 American Family Insurance \$3,335.45, 34479 Bank of ND \$735.00, 34480 Bank of ND \$35,000, 34481 Colonial Life & Accident \$1,401.67, 34483 Ann Monson \$2,895.37, 34484 Ann Monson \$4,239.80, 34485 ND Child Support Division \$1,550.00, 34486 North Dakota United \$91.84, 34487 New York Life Insurance \$86.14, 34489 Ottertail Power Company \$348.23, 34490 Renville County \$1,733.84, 34491 Standard Life INS CO. \$2,974.08, 34492 Unum Life INS CO. 235.15, 900995 ND Public Employee Retirement \$48,652.02, 900996 ND PERS \$5,076.00, 900997 NDPERS Dakota Plan \$92,584.32, 34493 Anderson Welding \$324.34, 34494 Auto Value Bottineau \$420.44, 34495 Axon Enterprise \$608.00, 34496 Basin Service Company \$1,024.00, 34497 Batteries & Bulbs \$203.70, 34498 Addie Berg \$427.08, 34499 B&M Laundry Services \$339.69, 34500 Border AG \$2,218.30, 34501 Bottineau Lumber \$231.92, 34502 Bottineau Plumbing & Heating \$530.95, 34503

Bottineau County Road Dept \$117.50, 34504 Bottineau County Township Association \$1,320.00, 34505 Butler Machinery \$2,925.02, 3506 Butler Machinery Company \$29,602.35, 34507 Cenex Credit Card \$2,299.85, 34508 Circle Sanitation \$68.75, 34509 City of Bottineau \$462.91, 34510 City of Maxbass \$87.00, 34511 City of Newburg \$37.00, 34512 Citizens State Bank at Mohall \$13,185.60, 34513 Sara Clemens \$73.92, 34514 Clute Office Equip \$626.14, 34515 Clute Office Equip \$212.24, 34516 Bottineau Courant \$367.41, 34517 D&B Body Shop \$7,517.34, 34518 D&L Storage \$260.00, 34519 Drive Buick Chev \$911.46, 34520 Envision Cooperative \$4.99, 34521 Family Bakery \$12.00, 34522 Farstad Oil \$972.95, 34523 Farmers Union Oil \$45.98, 34524 Farmers Union Oil \$9,041.64, 34525 Farmers union Oil \$3,045.50, 34526 Farmers Union Oil \$709.76, 34527 Gerdau \$481.60, 34528 Ritchie Gimble \$4,068.75, 34529 Gooseneck Implement \$370.76, 34530 Grand Forks County \$900.00, 34531 Lisa Herbal \$125.00, 34532 Information Tech Department \$4,610.60, 34533 Jason's Super Foods \$53.53, 34534 J.B Express \$215.00, 34535 JS Wholesale Vending \$336.64, 34536 Kettering's Yard \$1,026.00, 34537 Kinetic Leasing \$50,158.00, 34538 Lakeshore Lawns \$390.00, 34539 Lawson Products \$958.42, 34540 Mathew Bender & CO. INC \$27.08, 34541 M.K Electric \$5,757.35, 34542 Myers Parts of Bottineau \$31.56, 34543 ND Association of Counties \$25.00, 34544 North Dakota Recorders Association \$200.00, 34545 NDSU Extension \$440.00, 34546 North Dakota Telephone Company \$128.03, 34547 ND Township Officers Association \$5,500.00, 34548 North Dakota Weed Control Association \$275.00, 34549 Newman Signs \$205.35, 34550 North Central Electric Coop \$815.04, 34551 Northern Exposure Sign Company \$414.00, 34552 Ottetail Power Company \$60.99, 34553 Peoples State Bank \$11,170.00, 34554 Peoples State Bank \$13,404.00, Polar Communications \$89.26, 34556 Pomp's Tire Service \$164.30, 34557 Praxair Distribution \$261.58, 34558 Pro It \$3886.50, 34559 Quadient Finance \$2,500.00, 34560 Quadient Leasing \$877.11, 34561 Redwood Toxicology Laboratory \$56.66, 34562 Runnings Supply \$1,624.21, 34563 Sawmill Corner Stop \$41.32, 34564 Sirchie Acquisition Company \$137.70, 34565 Gary Sivertson \$250.00, 34566 Sodexo INC & Affiliates \$4,349.00, 34567 Souris River Telephone \$582.90, 34568 Source One Supply INC \$267.77, 34569 Souris Basin Planning Council \$7,727.00, 34570 Spectrum \$4,034.98, 34571 State Treasurer ND \$25,958.07, 34572 St. Andrews Health Center \$5,855.92, St. Andrews Clinic \$2,040.00, 34574 Thomas Law Firm \$500.00, 34575 Trans Union \$100.90, 34576 Turnkey Corrections \$121.39, 34577 Turtle Mountain Communications \$1,873.57, 34578 Tweed Country AG \$753.14, 34579 Verizon Wireless \$50.02, 34580 Visa (Ritchie) \$21,12.37, 34581 Visa (Ann) \$316.59, 34582 Visa (Lisa) \$244.04, 34583 Visa (Auditor) \$49.84, 34584 Wallwork Truck Center \$1,104.94, 34585 Steve Watson \$41.93, 34586 Westlie Motor Company \$95.60, 34587 Wex Bank \$1626.03, 34588 Tanya Wieler \$1,000.00, 34598 Visa For Extension \$311.28, Payroll \$253,070.56 Total \$865,971.10. A motion was made to approve the bills by Marquardt, seconded by Kjelsus. Motion carried.

New Business:

Motion was made to remove the mask mandate but to have signage in place recommending masks and social distancing within the building by Rude, seconded by Adams. Discussion was held. Motion carried.

Mike McIntee, States Attorney, met with the board to discuss the appointing of a new States Attorney and also discussed a recent meeting he attended on how to conduct a meeting.

Kent Indvik and Seth Demontigny, Wold Engineering, gave an update on the County projects –

BRO-005(052)-Structure SW of Omemee-Project is scheduled for a May bid opening with an estimated cost of \$484,280.10.

CVD-0500(021) Maxbass chip seal-project is scheduled for a May 14th bid opening with Department of Transportation, the estimated cost is \$175,200.00. A motion was made to sign the 8% Engineering services with Wold for the Maxbass Chip seal by Kjelshus, seconded by Marquardt. Adam yes, Rude yes, Beyer abstained, Marquardt yes, Kjelshus yes. Motion carried.

Ritchie Gimbel, Road Superintendent, met with the board to discuss the road department activities. Ritchie discussed the frost heaves and some scenarios for County Road 6 west of Westhope. A motion was made to bore in drain tile on County road 6 west of Westhope by Kjelshus, seconded by Adams. Rude yes, Beyer Abstained, Marquardt yes, Kjelshus yes, Adams yes. Motion carried. Ritchie gave the board an update on Source Well.

Discussion was held about hauling in gravel for the front and inside of the weed building Ritchie will be in contact with Paul Johnson, Weed Board Chairman, to set this up.

A pancake and sausage breakfast will be held at the Bottineau County Shop in April for County Government month. The road crew will serve breakfast from 8:00 am to 11:00 am on Friday 23rd, 2021.

Courthouse maintenance and snow removal was discussed and Emily Deschamp, County Auditor, will have information on the expenses for the April meeting.

Steve Watson, Sheriff, met with the board to give an update on the Sheriff's Department.

Jeff Beyer and Dan Marquardt were appointed to the City of Bottineau Police Committee.

Cliff Issendorf, Bottineau County Water Resource District, met with the board to discuss 90th St NW (2 miles N of Kramer) and to bring the board up to date on the project. A motion was made to have Bottineau County Road Department assist with the project by Kjelshus, second by Marquardt. Beyer abstained, Marquardt yes, Kjelshus yes, Adams yes, Rude yes. Motion carried.

Chairman Adams discussed the "Potential Payment of Tax Under Protest-Brine Spills".

Kyle Patterson, Vision Zero Northwest Regional Coordinator, met with the board to introduce himself and what he aims to accomplish.

Tanya Weiler, HR Consultant, met with the commissioners to discuss the hiring/appointing process of a States Attorney. Discussion was held and it was the consensus of the board to have Tanya put together an advertisement for the Bottineau County States Attorney, the board will review the advertisement at the April meeting.

Department Head Meeting - Chairman Adams gave an update on the meeting and asked the department heads to give an update on their office activity.

On behalf of the family of Lyle Lunde, the County received a gift certificate it was the consensus of the board to donate it to NPHS Zone to be given to a someone in need.

A motion was made to continue the COVID leave of 80 hours for employees until June 2021 by Rude, seconded by Kjelshus. Marquardt Yes, Kjelshus Yes, Adams Yes, Rude Yes, And Beyer Abstained. Motion carried.

A motion was made to accept the proposal from Johnson Control for the Clerk of Court heat pump by Marquardt, second Kjelshus. Kjelshus yes, Marquardt yes, Beyer abstained, Rude yes, Adams yes. Motion carried.

As there was no further business, a motion was made to adjourn the meeting at 11:50 pm by Kjelshus, seconded by Marquardt. Motion carried.

Charlie Adams, Chairman

Emily Deschamp, Auditor