

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
JULY 7TH, 2020
7:30 am

The Commissioner Meeting was called to order at 7:30 am by Chairman Jeff Beyer. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman, Jeff Beyer, Vice-Chairman, Charlie Adams, Commissioners, Lance Kjelshus, LeRoy Rude, Dan Marquardt, Lisa Herbel, County Auditor and Mike McIntee, States Attorney.

Old Business:

Agenda – The Bottineau Winter Park road was added to the agenda and a motion was made to approve the Agenda by Kjelshus, seconded by Adams. Motion carried.

Minutes - A motion was made to approve the minutes from June 2nd and June 16th, 2020 by Marquardt, seconded by Rude. Motion carried.

Consent Agenda –The quarterly and monthly reports were reviewed and a motion was made to approve the consent agenda by Adams, seconded by Marquardt. Motion carried.

Bills – The July bills were reviewed and a motion was made to pay the bills by Adams, seconded by Kjelshus. Motion carried.

New Business:

A possibility of a crosswalk by the A Frame Bar and Grill and the Lake House crossing over to the Quilt Inn, and altering the speed limit around Lake Metigoshe was discussed and tabled until Brad Robertson was in attendance.

Lisa noted that there is an opportunity for the Commissioners to virtually attend the ND Water Resource Districts Association meetings.

A letter was received from the ND Department of Transportation advising that they have implemented the ND Smart Restart effective May 11th and services are now available.

A request was received from the A Frame Bar and Grill to transfer their Liquor license to the Lake House and a motion was made to approve the request by Rude, seconded by Kjelshus. Motion carried.

A denial letter was received from the NDDOT for TAP funding for the Lake Metigoshe Shared Use Path – Oak Creek realignment.

A request was received from Roland Township requesting their second \$100,000 pledge and a motion was made to issue payment, by Kjelshus, seconded by Marquardt. Motion carried.

Commissioner Rude gave an update on the Community Service Program and a request was received for the \$10,000 commitment and a motion was made to disburse the payment, by Rude, seconded by Adams. Motion carried.

The loan agreement papers were received from the legal attorney for the Bank of North Dakota for the 26A road project and a motion was made to sign the Resolution, Certificate of Indebtness, Loan Agreement, Closing Certificate and the Requisition of payment documents, by Adams, seconded by Kjelshus. Motion carried.

The NDACo Conference in October was discussed and the Commissioners are planning to attend.

The VFW Park flag pole was discussed as there was no prior approval given and it was requested that the County be notified prior to any work being done in the County road right of way.

A request was received to put 150 yards of gravel down on the road going into the Winter Park and it was the consensus of the board that the County will take care of graveling the road.

Brad Robertson, Wold Engineering, gave an update on the County Road Projects –

-CP-0520(002), Gardena to Kramer Road, Brad presented a final estimate payable to Mayo Construction in the amount of \$14,248.08 and a motion was made to pay the estimate and accept the project as completed, by Marquardt, seconded by Kjelshus. Motion carried.

-CP-0526(020), Lansford Road, Brad presented progressive estimate #2 payable to Mayo Construction in the amount of \$7,432.78 and a motion was made to pay the estimate by Adams, seconded by Rude. Motion carried.

-HEC-0549(001), Old Lake Road, gravel shouldering is finishing up. Mayo will be finishing the paving next week. Discussion was held regarding keeping the weight limit at 93,000 and concerns about the 101 Road intersection. It was the consensus of the board to leave the intersection as is with the stop sign in place as this was a NDDOT Federal safety project and the stop sign is required. It was suggested that an advance stop sign be put in place and a motion was made to put up signage at intersection 101 by Kjelshus, seconded by Adams. Motion carried.

The request for the pedestrian crosswalk and the speed limit from the State Park to Highway 43 was discussed with Brad and he has been discussion with the NDDOT to see if the funding will

be supported. It was the consensus of the board that Brad do a study of the crosswalk and the speed limit and revisit at the August meeting.

Brian Johnson met with the board to discuss the blading of the roads in Homen Township. Ritchie Gimbel, Road Superintendent, explained what the blade operators are doing to keep the roads wide enough. Ritchie will talk to the blade operators on what can be done to improve the roads and the board will stay in contact with Brian.

Steve Watson, Sheriff, met with the board to discuss the activity in the Sheriff Department and the number of calls for service.

Kristy Titus, Emergency Manager, met with the board to give an update on the Covid expense reimbursement process. Kristy also talked about the Covid testing process. Kristy also visited with the Commission about the sirens not going off during the tornados that touched down in Bottineau County. Kristy emphasized that the public needs to call 911 when tornados are spotted. There was no forewarning from the weather service and the Minot radar was down at the time the tornados touched down in Bottineau County. Kristy will put an ad on the radio and put a public announcement in the Courant. Kristy also advised that the sirens at Lake Metigoshe are now functioning properly. Kristy will also send a notice to the fire departments about testing the sirens and also ask them to be weather spotters. Kristy also thought it would be a good idea to have a weather spotter training. Discussion was also held regarding the response time on a call that happened at Lake Metigoshe. Chairman Beyer will follow up with the person that made the phone call regarding the ambulance response time.

Ritchie Gimbel, Road Superintendent, gave an update on his department's activity. Ritchie discussed whether the County should consider doing a one-inch structural lift on the truck route or try using a cold mix to get the road to hold together. It was the consensus to do a blade patch as there isn't funds available to do a one-inch structural lift.

Ann Monson, County Treasurer, met with the board to discuss the Covid appointment only changes that are being made to the Motor Vehicle Department which will cost \$50.00 a month to maintain. The NDDOT is also requesting the Counties have a 24/7 Kiosk available in the Courthouse. Ann also requested that the estimated tax notices be outsourced to Dakota Business, which will cost the County \$6500.00. It was the consensus of the board that Bottineau County staff do the mailing of the notices due to revenue shortfalls.

John Herslip, Alan Kluth, Don Bohl, and Marty Bohl from the Pickleball Club, met with the board to discuss the VFW bathroom contract that was prepared by Mike McIntee, States Attorney. The Pickleball Club is requesting that the County take care of the cleaning, and the Pickleball Club will contribute the supplies for the bathroom. A motion was made to sign the contract for

the bathroom and the sewer agreement, once it's been revised to everyone's satisfaction, by Kjelshus, seconded by Rude. Motion carried.

Mike and Donnet Sivertson, the Lake House Center, met with the board to discuss their application for a liquor license. Mike McIntee, States Attorney, reviewed timelines and the findings for the request. Donnet questioned why she is being denied and Mike responded to her questions. Donnet requested that the stipulation be removed that she has to install a fire suppression system by December 31, 2020. Mike's concern is regarding the potential liability to the County. Donnet requested approval of a liquor license and a motion was made to approve the liquor license for the Lake House by Beyer, seconded by Adams. Motion carried.

Department Head Meeting – Chairman Beyer gave an update on the meeting.

Elma Severson and Kathy McGhan met with the Commission regarding the Hiking and Biking trail that they would like to see constructed along the west side of the old Lake Road. They are planning to apply for the Twice Blessed Program through the St. Joseph's Foundation and they are looking for someone who has extra dirt to be used for construction of the trail. Brad Robertson, Wold Engineering, advised that there is TAP and RTP Grants available for the surface.

Lisa reviewed the 2021 budget numbers that she has prepared for Commissioner review.

A motion was made to call for a sale of excess equipment at the August meeting at 10:30 am by Rude, seconded by Marquardt. Motion carried.

Tanner Hellenbrand, 911 Coordinator made a request to purchase a Rapid 707 Cad Integration program and a motion was made to purchase the program by Kjelshus, seconded by Adams. Motion carried.

As there was no further business, a motion was made to adjourn the meeting at 2:35 pm by Adams, seconded by Marquardt. Motion carried.

Jeff Beyer, Chairman

Lisa Herbel, Auditor