

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
FEBRUARY 2nd, 2021
7:30 am

The Commissioner Meeting was called to order at 7:30 am by Chairman Charlie Adams. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman, Charlie Adams, Vice-Chairman LeRoy Rude, Commissioners, Jeff Beyer, Dan Marquardt, States Attorney, Mike McIntee and County Auditor Emily Deschamp. Commissioner Lance Kjelshus attended the meeting via Zoom.

Old Business:

Agenda - A motion was made to approve the Agenda by Marquardt, seconded by Rude. Motion carried.

Minutes - A motion was made to approve the amended minutes from January 7th, 2021, by Beyer, seconded by Kjelshus. Motion carried.

Consent Agenda –The monthly reports were reviewed and a motion was made to approve the consent agenda by Rude, seconded by Marquardt. Motion carried.

Bills –(1/15/21) 34312 Baker & Taylor \$582.47, 34313 Book Systems \$1725.00, 34314 Demco \$429.79, 31315 Giraffe Systems \$104.99, 34316 Grand Forks Herald \$261.72, 34317 Junior Library Guild \$2,228.10, 34318 Keller’s Briteway \$80.00, 34319 Midwest Tape \$14.98, 34320 Ann Monson \$1,483.04, 34321 NDLA \$80.00, 34322 Quick Quilt \$49.98, 34323 Turtle MTN Communications \$58.41, 34324 Turtle Mountain Star \$38.00, 34325 Johnson Controls \$19,995.00, 34326 ND Game and Fish \$2,601.29, 34327 Ottertail Power Company \$10,630.24, 34328 Verizon Wireless \$1,831.01, 34329 Verizon Wireless \$1,697.66, 34330 American Family Insurance \$3,603.81, 34331 Bank of ND \$813.75, 34332 Bank of ND \$35,000.00 34333 Colonial Life and Accident \$1,401.67, 34334 Mayo Construction \$147,333.30, 34335 Ann Monson \$4,448.14, 34336 Ann Monson \$3,409.59, 34337 ND Child Support Division \$1,550.00, 34338 North Dakota United \$91.84, 34339 New York Life Insurance \$86.14, 34340 Renville County \$1,733.84, 34341 Frankie Riedel \$62.79, 34342 The Standard Life Insurance Co. \$2,974.08, 34343 Unum Life Ins Company \$292.86, 900984 Internal Revenue Service (1/29/21) \$52,324.83, 900985 Internal Revenue Service \$33,434.28, 34334 Advanced Graphix \$395.00, 34345 Anderson Welding \$262.62, 34346 Auto Value Bottineau \$61.98, 34348 Addie Berg \$591.56, 34350 B&M Laundry Services \$679.38, 34351 Books by the Foot \$118.15, 34352 Border Ag & Energy \$1,386.22, 34353 Bottineau Clinic Pharmacy \$9.43, 34356 Butler Machinery \$5,160.05, 34357 Cenex Credit Card \$2,136.90, 34358 Central Square Technologies \$5,643.14, 34359 Central Square Technologies \$15,000.00, 34360 Circle Sanitation \$68.75, 34361 City of Antler \$93.00, 34362 City of Bottineau \$495.87, 34363 City of Maxbass \$74.00, 34364 City of Newburg \$37.00, 34365 Clute Office Equip. \$1,785.72, 34366 Clute Office Equip. \$410.02,

34367 CompCam \$1,647.00, 34368 Bottineau Courant \$1,511.96, 34369 Dakota Fire Extinguishers \$106.93, 34370 DMC Wear Parts \$15325.40, 34371 Drive Chevy Buick \$2734.54, 34372 Farstad Oil \$970.00, 34373 Farmers Union Oil \$7,602.21, 34375 National Insurance Agency \$50.00, 34376 Gooseneck Implement \$979.54, 34377 Shannon Goodwin \$17.40, 34378 Guardian RFID \$16,242.24, 34379 Gustafson Oil \$27.50, 34381 High Plains Technology \$619.00, 34382 Information Tech Dept \$9184.10, 34384 Jason's Super Foods \$71.89, 34385 JB Express \$185.00, 34386 Johnson Controls \$13,285.00, 34388 Kettering's Yard \$1,002.00, 34389 K&J Repair \$263.87, 34390 Lady Brambleton \$24.18, 34391 Lakeshore Lawns \$795.00, 34392 Lawson Products \$1,313.86, 34393 Ralf Liebelt \$500.00, 34395 Midcontinent \$211.32, 34396 Ann Monson, \$11.50, 34397 Ann Monson \$24,116.73, 34398 Motorola Solutions \$63,979.80, 34399 Moum's Tesoro \$382.76, 34400 Myers Parts of Bottineau \$591.97, 34402 ND Association Of Counties \$1,987.60, 34403 ND Clerks Association \$100.00, 34404 ND County Treasurers Association \$200.00, 34405 ND Department of Transportation \$5,820.43, 34406 North Dakota One Call \$8.40, 34407 NDSU Extension \$12,686.27, 34408 North Dakota Telephone Company \$128.03, 34409 ND Work Force and Safety Insurance, \$250.00, 34410 North Central Electric Coop \$765.58, 34411 O'Keeffe Oil \$5,280.70, 34412 OK Tire Store & Service \$646.36, 34414 Ottertail Power Company \$134.85, 34416 Pierce County Auditor \$13,195.86, 34417 Polar Communications \$89.26, 34418 Pomp's Tire Service \$10,373.43, 34419 Praxair Distribution \$66.54, 34420 Pro IT \$7,087.00, 34421 Quadiant Finance \$2,500.00, 34423 Richard Rude \$500.00, 34424 Runnings Supply \$508.58, 34425 Sawmill Lumber \$6,226.96, 34427 Souris River Telephone \$1,235.11, 34428 Spectrum \$2,467.63, 34429 Spearfish Oilfield Supply \$154.79, 34430 ND State Treasurer \$11,552.06, 34431 St. Andrews Health Center \$244.00, 34432 St. Andrews Clinic 90.00, 34433 Standard \$129.06, 34434 Swanston Equipment \$6,700.00, 34435 Take 5 Water Store \$200.00, 34436 TBA Supply \$85.36, 34437 Thomas Law Firm \$150.00, 34438 Thyssenkrupp Elevator Corp. \$952.36, 34439 Kristy Titus \$352.56, 34441 Trans Union \$309.90, 34442 True North Steel \$34,850.84, 34443 Turtle Mountain Communications \$1,872.85, 34444 Tweed Country Ag \$1,019.88, 34445 Verizon Connect NWF \$324.61, 34446 Visa \$301.79, 34447 Visa \$2,382.38, 34448 Visa \$969.84, 34449 Waste Management \$925.13, 34451 Wex Bank \$1,607.75, 34452 Tanya Weiler \$1,000.00, 34453 Wold Engineer \$58,322.14, 34462 Spectrum \$57.99, 900986 North Dakota Public Employee Retirement (2/8/21) \$49,700.74, 900987 NDPers \$10,005.30, 900988 NDPers Dakota Plan \$95,091.60. Payroll \$247,135.58, Total 1,137,296.55. A motion was made to approve the bills by Marquardt, seconded by Rude. Motion carried.

The Commissioners discussed the Lake Loop Road speed limits, at the request of Commissioner Kjelshus. The consensus of the board was to address enforcement with Sheriff Watson.

Mike McIntee, States Attorney, discussed the storage and security of the vault in the courthouse with the Commissioners.

Kent Indvik and Seth Demontigny, Wold Engineering, gave an update on the County projects –

A motion was made to sign the Design Certification, Responsible Charge Certification, Right of Way Certification, Railroad Certification and Utility Certification for projects TAC-0547(063)

Narrows at Lake Metigoshe and HEC-0500(004) Safety Improvement east of Westhope by Rude, seconded by Beyer. Motion carried.

Ritchie Gimbel, Road Superintendent, met with the board to discuss the road department activities. There was discussion on the frost heaves on County Road 6 west of Westhope. Seth gave out some plans and specifications to the commissioners to consider for a test spot on the road. A letter was received from the Department of Transportation for COVID relief Funds that are being distributed amongst cities and counties. Bottineau County will receive \$101,942.27 It was the consensus of the board to use the monies for the chip seal project at Maxbass. The board discussed with Ritchie and Wold the speed limit on the Lake Metigoshe lake loop and in discussion they have decided to have Ritchie look into the cost of a sign to alert when there is a pedestrian at the crossing located by the Event Center crossing.

Steve Watson, Bottineau County Sheriff, gave activity update for the Sheriff's Department.

A motion was made to open the bids for gravel, bridge material, culverts and machine hire by Beyer, seconded by Rude. Motion carried. A motion was made to accept all the submitted bids by Marquardt, seconded by Beyer. Motion carried.

Discussion was held about the Department Head Assessments that were to be completed on a three-year rotation also to be added to the Bottineau County Personnel Policy. The commission chair, Charlie Adams, will draft a letter to the County Human Resource Consultant.

The Northern Prairie Human Service Zone's plan was approved by North Dakota Department of Human Services with a start date of January 1st, 2021.

Cliff Issendorf, Bottineau County Water Board, met with the board to discuss 90th St NW (2 miles N of Kramer). The Preliminary design for Stone Creek Lateral was discussed. Cliff asked for the assistance of Bottineau County Road Department to construct the 1st mile of the road. Ritchie, Road Superintendent, will meet with Cliff and discuss the project cost estimate moving forward. This will be discussed at the March Commissioner meeting.

Elma Severson and Kathy Mcghan met with the board of commission to discuss the Hiking and Biking trail from Hwy 5 to BCC. They would like to apply for Transportation Alternative Program funding in December 2021 for a project date of 2024-2025.

A discussion was held about COVID between the Department Heads and the commissioners about the current mask mandate policy. A motion was made to lift the mask mandate policy effective immediately and change the signage on the Courthouse door from mandatory to recommended by Adams, second by Rude. Discussion was held. Motion failed. The number of COVID cases will be looked at and it will be revisited at the next commissioner meeting.

Department Head meeting – Chairman Adams gave an update on the Commissioner meeting and the department heads gave an update on their office activity.

Mike McIntee, States Attorney, met with the board to announce his retirement as of Sept 9th, 2021. He introduced a possible candidate for the States Attorney position for the county after his retirement.

As there were no further business, a motion was made to adjourned the meeting at 11:57am by Kjelshus. Seconded by Beyer. Motion carried.

Charlie Adams, Chairman

Emily Deschamp, Auditor